

Wisconsin/DOD Pollution Prevention Alliance

Meeting Minutes

440th AW Conference Room

General Mitchell International Airport – Air Reserve Station (GMIAP-ARS)

12 Dec 02

1. PLACE: The meeting was called to order at 1000 hours in the Wing Conference Room, Building 102, GMIAP-ARS, Milwaukee, WI. Mr. Jerry Rodenberg chaired the meeting and Ms. Monica Lewis served as Recorder.
2. INTRODUCTIONS: The attendees introduced themselves for the benefit of the guest, Mr. Richard Moen, from WasteCap Wisconsin.
3. AGENDA: See Attachment 1.
4. ATTENDEES: See Attachment 2.
5. REVIEW OF MINUTES: The minutes from the 5 Sep 02 meeting were approved as written.
6. PRESENTATION:

a. Mr. Richard Moen introduced himself and the organization he represents, WasteCap Wisconsin. He indicated they have successfully assisted their members and companies with identifying opportunities in construction projects for both using recycled content products, sustainable development building products, and/or recycling the debris generated from construction demolition or renovation. Specifically, for example, the organization was hosting interested personnel at a Talk and Tour of the Schlitz Audubon Nature Center that very afternoon, which is currently under construction using Sustainable Development guidelines. He left information on the organization and welcomed the DoD P2 Alliance members to see what WasteCap could do to help them. He also indicated you could get on the WasteCap List Server which sends out updates on Wisconsin waste rules and various events/training. The web site address is <wastecap.wi.org>.

b. GMIAP-ARS discussed their Transportation Incentive Program (TIP), Hazardous Material and Hazardous Waste Management Programs, and Recycling Program. Mr. Paul Heeren presented the TIP information as it is something GMIAP-ARS has successfully implemented, and is a program that is available to all federal employees. Mr. Loren Boudreau presented slides on GMIAP-ARS management tools

for hazardous materials, hazardous waste, and recycling. Copies of their presentation slides are available by either contacting them directly or contacting Hugh McAlear.

7. ACTION ITEMS:

- a. Membership Issues: Ms. Candice Sovinski, WDNR Madison Office, has joined the Alliance. Additionally, new member, LT Col Steven Ford, from the 128th ANG was present. Mr. McAlear will update the List Serve with these new members.
- b. Web Site Update: The Air Force Reserves provided their information for the P2 Alliance web site. No further actions required. Mr. McAlear will provide Mr. Rodenberg an electronic version of the CY 2002 Annual Work Plan that he can post to the web site.
- c. Alliance Awards Update: Mr. Rodenberg indicated the P2 Alliance awards Certificates of Appreciation for contributing to the goals of the Alliance. He indicated members can submit for consideration or nominate another organization for consideration.
- d. Success Stories: Mr. Pete Schuster provided a success story write-up for the use of CRI at his Army Guard facilities for rag recycling, etc. Mr. Rodenberg asked that the file be submitted to him electronically so that he can post it to the web site. Mr. Kevin Devenport indicated he also has a success story regarding use of CRI that he will submit for the web site.
- e. Training Opportunities:
 - (1). Mr. Schuster mentioned that under the State of Wisconsin Hazardous Waste Contract, hazardous waste training is available to State agencies free of charge. Mr. Schuster is Chairman of the Training Committee and is seeking to get WDNR participation both in establishing the training curriculum and in having WDNR personnel attend the training. Mr. Rodenberg indicated he has presented the information to the WDNR POC and will check into why they have not been in contact for the free training. Federal agencies are not eligible for free training but could probably attend on a fee basis. ONYX is the vendor providing the training and it is geared to the shop level hazardous waste management training.
 - (2). Mr. Phil Kaplan indicated that EPA Region 5 has not yet scheduled EMS training in FY 03 for Federal Facilities. However, Regions 4 and 6 are collaborating to do EMS training in New Orleans the last week of February 2003. The EPA National Risk Management Research Laboratory in Cincinnati plans to offer an opportunity assessment workshop in Region 5 that will include EMS training. This workshop will most likely be in Cincinnati in the mid-July 2003 timeframe.

(3). Ms. Lewis asked if anyone would be interested in attending a National Environmental Policy Act (NEPA) Environmental Impact Analysis Process (EIAP) course. She indicated she is looking to bring the training here at the end of February. Cost of course is unknown at this time, but probably around \$500/person. The Army National Guard and Air Force National Guard both indicated they would be interested. Ms. Lewis will post the information on the list server when available.

(4). Mr. McAlear announced the Great Lakes Regional P2 Round Table winter/spring meeting would be held 5 and 6 March in Chicago. More information will eventually be posted on the glrprr website, www.glrprr.org.

(5). Any other training opportunities can be posted on the list server at dod-wip2@great-lakes.net.

- f. Opportunity Assessments: Ms Sovinski indicated the funding has been restored to the Wisconsin Solid and Hazardous Waste Education Center and it is fully operational. Therefore, Mr. Annis may be able to again assist entities on assessment opportunities.
- g. Historical File: The Table of Contents has been added to the web site. Mr Schuster indicated he has several articles referred to in the TOC and that he would be adding the WasteCap brochure.
- h. CY 2003 Annual Work Plan: The Alliance members are asked to review the CY 2002 Annual Work Plan (Atch 3) and provide any recommended revisions to Mr. McAlear so that a CY 2003 Work Plan can be drafted prior to, reviewed and hopefully adopted at the 27 Feb 03 meeting.
- i. Miscellaneous Discussion:

(1). Action was to inquire into the WDNR's Waste Antifreeze Guidance document. Mr. Rodenberg indicated he had asked WDNR staff to review and update the guidance as requested (original guidance is a 1992 document). However, the review is not yet complete. Once complete, he will post to the web site.

(2). Mr. Rodenberg requested ideas for topics for the next meeting. Ms. Lewis suggested an information briefing from the WDNR on the Phase II Storm Water Regulations and their implementation. Additionally, Mr. Schuster suggested an update from the EPA on the new Spill Prevention Control and Countermeasures (SPCC) Plan requirements, i.e., integrity testing of above ground tanks, and the Professional Engineer's responsibility for the tanks.

8. TOUR: Following the main meeting, GMIAP provided the Alliance members a tour of their hazardous materials pharmacy and hazardous waste storage areas.
9. TASKINGS FOR THE NEXT MEETING:
 - a. Update the List Serve – Hugh
 - b. Send Jerry an electronic version of the CY 2002 Annual Work Plan – Hugh
 - c. Post the CY 2002 Annual Work Plan to the web site - Jerry
 - d. Send electronic version of CRI success story to WDNR – Pete
 - e. Send electronic version of CRI success story to WDNR - Kevin
 - f. Check with WDNR POC on HAZWASTE training – Jerry
 - g. Provide EIAP training information to List Serve – Monica
 - h. Send out information on the HAZWASTE Training schedule - Pete
 - i. Provide recommended changes for the CY 2003 Annual Work Plan to Hugh – All
 - j. Prepare draft CY 2003 Annual Work Plan and send to list serve prior to Feb meeting - Hugh
 - k. Review draft CY 2003 Annual Work Plan prior to next meeting so that it can be adopted – All
 - l. Check WDNR Guidance Document on Waste Antifreeze date for publication – Jerry
 - m. Line up presentation on the Phase II Storm Water regulations – Jerry
 - n. Line up presentation on the new SPCC rules - Phil
 - o. Get logistics from the Army National Guard for hosting the next meeting – Hugh
10. NEXT MEETING: The next meeting is scheduled for 10:00 a.m., Thursday, 27 February 2003 at the Wisconsin Army National Guard Headquarters Building, Madison, Wisconsin.

Attachments:

1. Agenda
2. List of Attendees
3. CY 2002 Annual Work Plan